

Tazewell-Woodford Head Start
Policy Council Minutes
January 21, 2021

Call Meeting to Order

The meeting was called to order by Theresa Hicks at 5:30PM through a virtual zoom meeting due to COVID-19.

Roll Call of Members

Policy Council Members: April Robinson, Theresa Hicks, Sarah Ngiraibiochel,
Elizabeth Siebert

Head Start Staff: Donna Ashley, Vickie Willis, Lindsey Markle, Jamie Lowe

Visitors: Mark Siebert

Approval of Minutes

No quorum. Minutes to be approved at the next meeting.

Head Start Governance

Donna Ashley did a PowerPoint presentation of all the different kinds of data the program collects throughout the year and how it's used to continually improve services to children and families. The data also shows the program's progress toward achieving their School Readiness Goals.

Donna discussed the upcoming Federal Review process and the ways members could be involved.

Administrative Business

a. Program Financial Reports

Vickie Willis went over the information on the program financial reports which included the Budget, USDA Reimbursement, Credit Card expenditures, Inkind Report, and Attendance Report for the period ending December 31, 2020.

b. Personnel Committee Report - No new employees

Program Business

Donna Ashley talked about the recent changes to the COVID-19 regulations from the Governor, the Health Department, and DCFS. The program will be implementing these changes to increase class sizes to full enrollment and to resume toothbrushing at school. Members in attendance were supportive of these changes.

Under program updates, Lindsey Markle talked about the program's upcoming Dental Day. Local dentists will be coming to the Family Center to provide free cleanings and exams. The dentists will also provide additional services for the children if needed.

Under program updates, Lindsey Markle talked about the educational zoom presentations that were being offered to the families through Ready Rosie, Hult Education Center, and others.

Under program updates, Lindsey Markle told members to encourage families in need to access the Parent Resource Room at the Family Center. The program has received generous donations of clothes, shoes, coats, etc. and are anxious to get it to the families.

Parent Committee Reports

Parent committees did not meet in December.

New Business for Next Month's Agenda

Menu for Next Month

Door Prize Winner

Elizabeth Siebert

Adjournment

Meeting was adjourned at 6:30.

The next Policy Council meeting will be held on February 18, 2021 at 5:30PM at the Family Center.

Policy Council Secretary_____ Date_____